Daud Asad (David Leo)

Community Manager

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My name is Daud Asad, Socially known as David Leo. I am a dedicated and results-driven professional with over 5 years of experience in community management, virtual assistance, customer support, and project coordination across the Web3, tech, and startup sectors.

Throughout my career, I have worked with a range of forward-thinking companies to help build, manage, and grow engaged online communities, especially on platforms like Discord, Telegram, and Twitter (X). My strengths lie in combining technical knowledge, strong communication, and problem-solving to create seamless experiences for both users and internal teams.

Work Experience

Community Manager
Thovt | Dubai

Jun 2024 - Mar 2025

Managed [Thovt] end-to-end as a one-person operation and scaled its online communities across Discord (20K + members), Twitter (15K+ followers), Telegram (10K+ members), and Zealy (over $250,000 campaign value). Successfully handled all tasks under pressure, including community engagement, content creation, and campaign execution. On Zealy, led complete operations—from task creation to review and performance tracking. Managed all of this entirely on my own, which clearly reflects my strength, dedication, and ability to take full ownership of high-impact community roles. Applied strategic growth tactics and creative engagement methods to drive meaningful interactions, foster strong user relationships, and significantly boost brand presence.

Community Manager
Fleamint | Singapore

Sep 2023 - Jul 2024

Initiated and managed nine projects at Fleamint, leading the setup and growth of dedicated Discord servers for each. Built and developed communities while providing ongoing operational support. Demonstrated exceptional management skills by effectively leading and mentoring collab managers, ambassadors, and moderators—ensuring clear guidance, providing motivation, and fostering accountability among junior team members. Focused on streamlining communication, enhancing cross-team communication, and ensuring the successful achievement of project goals through decisive and visionary leadership.

Core Skills

Management: Community Management, Social Media Manager, Community Marketing, Email Management

Customer Support & CRM: Customer Service Representatives (CSR) , Customer Relationship Management (CRM)

Project & Business Management: Project Planning & Execution, Client Relations, Project Management

Education

City College Of Science Peshawar

Fsc Computer/Information Technology Administration and Management

Peshawar Public School & College

Mar 2016 - Aug 2024

Matric IT - Computer

Certificates

Business Analysis & Process Management   Dec 2023
Coursera

Customer management   Feb 2024
Great Learning

Project Management   Jan 2024
Great learning

Social Media Management   Feb 2024
Great learning

Google Analytics Certification   Dec 2023
Google